



Elmdon
Church

“The Church in the Park”

**Annual report
for 2022**

www.elmdonchurch.org
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Produced by the Parochial Church Council for the Annual Parochial Church Meeting,
to be held on Tuesday 23rd May 2023, 7.30pm at Elmdon Church.

Church information

Address	Elmdon Church (also known as “The Church in the Park”) Church Lane, Elmdon Park, Solihull B92 9EJ
Rector	Revd Bekah Clark (from March 2023) Elmdon Rectory, 86 Tanhouse Farm Road, Solihull B92 9EY
Licensed Readers	Robert Dean, Richard Huss, Karen Matthews
Churchwardens	Carol Janes Sarah Leckie

The business of the Church is carried out through the Parochial Church Council (PCC). The business of the Church is carried out through the Parochial Church Council (PCC). This met eight times in person during 2022: five regular meetings, one meeting immediately after the APCM to appoint PCC officers, a meeting at which the Bishop of Birmingham and CPAS (our patrons) were present to discuss the vacancy process, and a joint meeting with the PCC of St Mary's, Hobs Moat. Further decisions were taken by email, in accordance with the provisions of the Church Representation Rules. The role of the PCC remains one of co-operating with the Rector in promoting the mission of the church: pastoral, evangelistic, social and ecumenical.

PCC members

Revd Bekah Clark (from March 2023)	Chair
Carol Janes	Churchwarden, ex officio member
Sarah Leckie	Churchwarden, ex officio member
Karen Matthews	Reader, appointed by the 2022 APCM
Christine Arnsby	Deanery Synod, ex officio member
Cheryl Doyle	Deanery Synod, ex officio member
Jamie Oldham	Deanery Synod, ex officio member

Elected Members to serve until APCM in:

2023	2024	2025
Vacancy	Lesley Huss	Alan Doyle
Elizabeth Smye (resigned Jan 2022)	Graham Smye	Martin Hewings
Dave Monk (resigned Jan 2022)	Sue Kimber	Anne Milne

Co-opted members:

Revd John Tsipouras (until March 2023)
Martin Hewings (from March 2022 until 2022 APCM)

Officers appointed by the PCC, 2022 -2023

Safeguarding	Lesley Huss
PCC Treasurer	Alan Doyle
PCC Secretary	Christine Arnsby
Lay Vice-Chair	Graham Smye
Parish Identify Verifier	Lesley Huss
Electoral Roll Officer	Jamie Oldham

Wardens' Report

This has been a busy year as we (we = Elmdon Church congregation) have worked hard at re-establishing links with the community and strengthening links with each other.

In June, together with Solihull Council, we celebrated the late Queen's Platinum Jubilee with a special service, attended by representatives of different services including the Mayor and a deputy Lord Lieutenant of the West Midlands, as well as members of our congregation and the public. This was followed by lighting the beacon. It was a wonderful evening. Many thanks to those who helped in any way to make it a memorable occasion.

The Fishermans Mission came for the third time for their annual conference. It was great to be able to join them in their activities and service. We hope that they will come again.

The Elmdon Park Support Group (Steve Carr) set up their historical exhibition in the church and many people came in to see it. For quite a few it was the first time they realised that our church is open for worship and is not just a closed building.

In July, Year 1 of Valley Infant School visited, all 90 of them plus teachers. Everyone enjoyed themselves. Sarah and Nick Parker (Area Dean) told them about the history of the church and why we come and worship. A few months later a mother and daughter came to a service as the mother hadn't believed that there is a church in the park and wanted to see for herself.

In August, the history exhibition took place again.

We trialled opening the church on Saturday afternoons, but so few people came in that it wasn't carried on.

The church was opened while a Solihull Council organised sensory walk took place in the park and churchyard.

In September we rang the church bells to mark the funeral of Queen Elizabeth.

In October the North Solihull Solo group (children & young people on the autistic spectrum) had a Fun Day in the Wilberforce Hall and the back of the church.

The Area Dean and Wardens led a school assembly at Damsonwood Infant School.

In November the Solihull Council Refugee and Asylum Seeker Resettlement officer came and talked in a service about her work. She collected a large bag of male underwear and socks bought with money given by the congregation.

Potential candidates as rector were interviewed.

Another assembly at Damsonwood School was very successful.

In December the Birmingham Concert Band came again and we had a very enjoyable evening of Christmas music. This evening began our Christmas celebration. Elizabeth and the team led an interactive Nativity service that was enjoyed by everyone. Thank you.

January was a quiet month. The Wilberforce Hall was used for a child's birthday party.

February was the month of love. This was the theme for an assembly at Damsonwood School.

March was an exciting month. Bekah Clark was licenced as our new Rector.

During the year there were a few weddings and baptisms, with some funerals and many interments of ashes.

All regular inspections and maintenance were carried out.

The Wardens are very thankful for all those who have worked in many ways to keep the life of the church going while we were in Vacancy. We could not have managed without every one of you.

Sarah Leckie & Carol Janes
Churchwardens

Safeguarding

The Church of England requires its parish churches to adopt a number of processes and policies around safeguarding. This includes the appointment of a Safeguarding Coordinator and an individual with specific responsibility for safeguarding within the Parochial Church Council (PCC). Currently Elmdon has one individual with responsibility for both of these roles.

The safeguarding requirements are determined by the National Safeguarding Team who lead on these issues for the Church of England. The Diocese of Birmingham then provide guidance to each parish on how these are to be implemented.

The instructions from the National Safeguarding Team are made with the support and approval of the House of Bishops and are designed to make sure that parish churches understand and comply with increasingly complicated legal requirements whilst ensuring that the church properly fulfils its spiritual and moral obligations. The House of Bishop's guidance on safeguarding children and vulnerable adults can be found under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

At Elmdon, the PCC oversees the management of safeguarding children and vulnerable adults in the parish and determines how best to implement the requirements with consideration to the advice provided from the Diocese of Birmingham. The PCC approves and oversees all organised activities provided for children and vulnerable adults by Elmdon Church.

The PCC provides policies on Safeguarding and Domestic Abuse which can be found on the Elmdon Church website and are displayed on the church noticeboard. In addition, safeguarding forms a standing item on every PCC agenda.

All staff and volunteers in roles which involve working with children or vulnerable adults are recruited according to the House of Bishops Safer Recruitment Practice Guidance. For those in eligible roles this includes us undertaking checks with the Disclosure and Barring Service (DBS).

Training for our clergy, staff and volunteers in safeguarding matters is mandated by national Church of England requirements. The level of training required depends on the role being performed. The management of safeguarding training for clergy and staff is the responsibility of the Diocese, but the responsibility for ensuring that our volunteers are trained remains with the PCC.

Since January 2022, **all** volunteers in the Church of England have been required to undergo basic safeguarding training, not just those working directly with children or vulnerable adults. We currently have 27 volunteers here in Elmdon, all of whom have now completed this training; I would like to express my gratitude to all those who worked hard to complete or support others with the training, helping to ensure that the church can be a safe place for all.

Contact: Lesley Huss, Safeguarding Co-ordinator
safeguarding@elmdonchurch.org

Electoral Roll

We have 67 people on our electoral roll. This is up from 65 in 2022.

Contact: Jamie Oldham, Electoral Roll Officer

Our Finances

The PCC is responsible for the church's finances, though it delegates management of these to the PCC Treasurer, Alan Doyle.

Separate accounts relating to the defunct church halls were closed in 2020 and the funds transferred to the main current account (the exception being one account relating to Gaydon Road, the funds from which were transferred to the main reserves account). A fabric account for the parish is overseen by Alan Doyle.

Income

Most of our income has come through stewardship, primarily the Parish Giving Scheme but also standing orders and donations. Other sources of income have typically been wedding and funeral fees plus occasional legacies, social events and hire fees for use of the Church hall.

A "Giving Station" device is installed in the Church allowing donations to be made by card and information about all the methods of supporting the church are available at church and on our website.

We must therefore plan and budget for a continued increase in giving in the years ahead. This will ensure, not only our own financial viability, but also that we can bless other churches in more straightened situations and places. We pray for even more generosity from existing church members, and for many new people to join us as well, that they might become sacrificial givers in their turn.

Fees paid for church work

In 2022 the church paid an organist's fee for weddings and funerals at which the organ was played. Where required a vergers received a fee for duties carried out at these services. A sexton was also paid a fee for digging plots for the interment of ashes and during the interregnum appropriate visiting clergy fees were also paid.

Financial Reserves Policy

The Charity endeavours to maintain finances at an appropriate level to facilitate day-to-day activities and also to finance upkeep of our buildings.

Our buildings

We currently still have responsibility for three properties, but two of these have now closed for good. Our main building is in the middle of Elmdon Park and is known as “the Church in the Park”. The Sunday service is held here, as well as all baptisms, weddings, and funerals.

Work continues on the intended sale of the Gaydon Road site. The sites of the two freestanding halls remain vested in the Birmingham Diocesan Board of Trustees who hold property on behalf of (and acting in the interests of) Parochial Church Councils in the diocese. The Elmdon Parochial Church Council owns the buildings themselves, and are the Managing Trustees.

PCC membership

Under the Church Representation Rules, we are entitled to nine elected PCC members.

On 20th March 2023 Revd. Rebekah ‘Bekah’ Clark was instituted as Rector of Elmdon Church and Vicar of St. Mary's Church, Hobs Meadow at St. Mary's Church. She led her first service at Elmdon on the following Sunday.

In May 2023, no elected members come to the end of their term and we carried over three vacancies. One co-opted member resigned. At the APCM we therefore intend to elect up to three members to PCC.

Every year the PCC appoints a Standing Committee, which meets as necessary and reports to the next meeting of the PCC. Its membership since the 2022 APCM were Graham Smye (Lay Vice Chair), Carol Janes (Churchwarden), Sarah Leckie (Churchwarden), Christine Arnsby (Secretary), Alan Doyle (Treasurer) and Revd. Bekah Clark (Rector, from April 2023).

The members of the PCC are aware of the Charity Commission guidance on public benefits in 'the Advancement of Religion for the Public Benefit' and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the parish of Elmdon it provides a benefit to the public by:

- providing a facility for public worship and pastoral care both for its members and for anyone who wishes to benefit from what the Church can offer; and
- promoting Christian values and services by members of the Church and to their communities, to the benefit of individuals and society as a whole

Open Church

The Sunday afternoon teas continue to be a success; they have also become a little craft afternoon for some, particularly those that knit. The knitting has been for the benefit of the Church in the displays for both the Wilberforce Hall and the Church.

I have also been promoting this on the Elmdon Church Facebook page to increase footfall.

Contact: Sarah Leckie

Kids in Christ

Kids in Christ has continued to run on the first, third and 5th Sundays of each month. During this time, we have continued to explore similar themes to the adult congregation either with the same passage or another Bible story which helps us think about the same ideas in an age-appropriate way.

Thank you to the team who help our children to worship God and learn more about Him during these sessions.

If you are interested in knowing more about how you can help with this ministry please come and talk to me.

Contact: Elizabeth Smye, Kids in Christ Co-ordinator

Family Service

Our monthly family services have continued to grow. It has been really great to worship as a whole church family youngest to oldest and all be able to worship God and learn together. We have had more people involved in these services as we have been able to move around more freely which has been really great.

It has been good to continue exploring different ways to worship God all together and this year that has everything from the sobriety of the remembrance service all the way to the fun we had telling the nativity story together!

Contact: Elizabeth Smye, Family Service Co-ordinator

Churchyard Maintenance

The Churchyard maintenance team has continued through 2022 and recommenced this month. Whilst it is still mostly the same people, I am hoping that new people will be interested as the nature of the volunteering is very flexible with no form of commitment.

Contact: Sarah Leckie

Connect Groups

Connect Groups are small groups that meet mid-week for fellowship, prayer and bible study. They currently contain 21 members across four groups which meet on different evenings and daytimes. Two groups meet in person and two meet via zoom: in this way we aim to cater for the different needs and availability of our group members.

Connect groups are a great way to get to 'connect' with others in a deeper way and support each other in our Christian journeys, and we greatly value the time we spend together. Each group has followed its own programme co-ordinated by the group leader in consultation with their members. These programmes have included studies of books of the bible, such as Acts and Ecclesiastes, thematic studies such as 'Women of the Bible' or 'Fruit of the Spirit', and studies related to the time of year such as a Lent course.

We would highly recommend being in a Connect Group to all members of the Church: please talk to any group member for more information.

Contact: Graham Smye

Music

2022 was a year of recovery and transition for music at church. We started the year still coming out of the pandemic, mostly singing along to recorded music, and limited to three songs per service. Over the course of the year we gradually increased the number of songs in services, moved back towards using live music most weeks, and grew our use of the band.

Music is currently chosen, on a rota, by members of the band, aiming to pick hymns and songs that fit with the theme of the service and Bible reading, whilst keeping the church familiar with a core repertoire of music in a variety of styles. We are keen to use songs that are congregationally singable and that help us all to express our faith and our praise musically and joyfully.

The band rehearses fortnightly at church and aims to play once a month, though this was not always possible in 2022 due to rota difficulties. We have tried to be intentional about prioritising learning of songs that will be of general use to the congregation. (This is why, so far, the band has been less involved in seasonal services.) We also use the music played before and after services to begin to familiarise the congregation with new songs we will soon be learning.

On Sundays when we are still singing along to recorded music, this is normally because our musicians are required to be serving elsewhere instead: with Kids in Christ, with leading services and preaching, on the technical team, and more. To help us out, you **don't** actually need to be able to sing, or play an instrument – volunteering in another area would really help too, by easing pressure on other rotas.

Do get in touch if you'd be interested in finding out more about how you can help and what would be involved in joining us.

Contact: Richard Huss

Mission Support Group

Crosslinks Study Partner – Maria “Emi” Fernandez

Following the completion of our commitment to support Pablo Madrid Aguilera, and with the previous agreement of the PCC, the Mission Support Group have confirmed with Crosslinks that we will support Maria “Emi” Fernandez, Mendoza, Argentina who is studying at CEP (the Centre for Pastoral Studies), Santiago, Chile. Our commitment is to support Emi in her studies, through prayer and financial giving, in the amount of £600 per annum, for three years. If any members of the church family here at Elmdon would like to write to Emi, please pass your letters to Eli Malkin for forwarding on to Crosslinks.

Wycliffe Bible Translators – Gift and Kathryn Asiku

We also partner with Gift and Kathryn Asiku, working for Wycliffe Bible translators in Uganda. Gift serves as Language Programmes Coordinator and Kathryn as Literacy Coordinator, supporting Wycliffe’s vision through overseeing and facilitating Bible translation and literacy activities in local languages.

The family send us regular prayer and news updates which are handed out with our church prayer sheet, and in turn they pray for us as a church here in Elmdon. Their highlights of 2022 include seeing how God takes care of the details (e.g. through funding becoming available for the *Let’s Read Together* literacy project), and the successful completion of portions of the of Old Testament in Aringa Ti, Lubwisi, Lunyole and Lugwere, and the start of the Keliko Old Testament translation project.

Ripple Effect

Formerly 'Send a Cow', the name was changed to better reflect the work of the charity since it was set up in 1988. For instance, cows are no longer sent from the UK, but are sourced locally. In fact, providing livestock is just a tiny part of what it now does. Ripple Effect works across six African countries with some of the most vulnerable people. This is a rural area that is rich with opportunity, giving hope where there was none. However, every day families face poverty that is extreme, cruel and unnecessary. Ripple Effect's African-designed solutions were developed with, and for, the communities it supports, enabling families to learn the skills and confidence they need to get the most from their land and to grow enough food, earn a living and plan for the future.

Ripple Effect have advised us that we as a church have raised an amazing £8,300 over the many years we have been involved with the charity, and this by collecting small change and occasional donations in lieu of flowers from funerals. Thank you to all who have given so faithfully and who continue to do so. For those new to Elmdon Church, there is a basket in the Wilberforce Hall where that annoying small change that weighs down pockets and purses can be deposited. Please speak to Eli Malkin for further information.

Contact: Eli Malkin

Helping Hands

We continue to support the Helping Hands food bank at the Renewal Church on Lode Lane who are most grateful for the contributions we make. Due to the continuing financial crisis, locally and nationally, these donations are still very much needed and appreciated and we would like to thank those who are able to contribute to this cause. Lists are available for items needed, on the food container in the Wilberforce Hall and from the nearby table.

Contact: Richard & Lesley Huss, Eli Malkin and Rob Dean.

Deanery Synod

Elmdon Lay Representatives: Christine Arnsby, Cheryl Doyle, Jamie Oldham.

Our electoral roll numbers qualify us for 3 seats until Spring 2026 and our representative seats are up for re-election in 2023.

9th June 2022 – St. Mary's Church, Hobs Moat.

Oversight areas and ministry. The Area Dean gave an overview of the background to the proposed Oversight Areas and Ministry. We heard examples of sharing ministry from Knowle Parish, Holy Trinity and Solihull Parish.

Deirdre Moll, Lay Chair, gave an overview of the many financial challenges faced by the Church of England and the Diocese before we broke into groups to discuss our initial response to Oversight Ministry. Questions were collated and passed to Nick, who said the next step was consultation with PCCs.

Nick said that Transforming Church Action Plans (TCAPs) were an important part of the process for every church as each church needed to discern their missional priorities. When Oversight Areas are formed, the Oversight Minister and key leaders from each parish will wish to review parish TCAPs to discern where priorities were shared and conduct an inventory of missional resources.

30th July 2022 – Deanery Litter Pick, St. Margaret's Ward End.

A fun event for all ages, with equipment and lunch provided.

18th August 2022 – Deanery Social in St. Margaret's, Olton. After brief tuition in curling by Revd. Dominic Wright we enjoyed a fish and chip supper and hot drinks, organised by Tammy Tearoe.

22nd September – The Deanery said farewell to bishop David at a united service held in St. Peter's, Balsall Common.

11th October – Christ Church, Ward End

Oversight Areas We noted the changes on the latest version circulated by the Diocese for consideration by parishes. The Area Dean highlighted that “An ongoing spirit of compromise and generosity was required by all.” Elmdon was grouped with the parishes of Solihull, Olton and St. Mary's.

Environmental Update – Revd. Alex French collated ideas from the group work for later discussions with the Diocesan group.

2nd Mark of Mission : Teach. We heard from Matt and Andrea Vaughan, Interfaith Mission Enablers for the Diocese. Guy Donegan-Cross, Director of Learning for Discipleship and Mission, Birmingham Diocese, led us in group work based around a leaflet he had produced entitled “5 Ways towards being and making disciples and growing leadership”.

29th March 2023 – St. Mary's, Hob's Moat.

We focussed on the 3rd Mark of Mission: TEND - responding to human need by loving service.

David Harrison spoke of how we need to hear of needs in our communities – from referrals from other organisations, quiet words from other people or from other social connections. Then we need to be intentional in how we engage with human need, whether from informal pastoral relationships through to licensed ministers and specialists - a very broad topic and in which everyone can be involved.

Commissioned Pastoral Care Teams are a formal way in which to engage in the ministry, offering mutual support and encouragement, accountability, and a sense of sharing the burden. These teams are connected with the Diocese and are centrally supported and encouraged. If anyone would like to start a team or otherwise engage in this ministry they can contact David.

Debbie Ducille - Anna Chaplaincy. Both pastoral and missional, it is not presented as the answer to every problem but a model of loving Christian service. With an ageing population there is a growing need for distinctive older people’s ministry for a more reflective phase of life, bringing opportunities and challenges. Large numbers of people (80+ years of age) is a relatively new social phenomenon and one which raises new challenges.

We had a time of discussion about the difference between spiritual and religious needs. Has the church become more focussed on religious rather than spiritual needs? Perhaps the broader questions of life have become less of a focus for us.

Contact: Christine Arnsby

Hatchford Brook Churches Together

Member churches include: Redeemed Christian Church of God (RCCG); St. Giles, Sheldon; St. Thomas Moore; Sheldon Community Church (SCC); Lyndon Methodist; St. Mary's Hobs Moat and ourselves. Other churches meet in the area but do not participate in HBCT activities.

The aim of HBCT is to be a visibly united witness of faith in Christ Jesus to dispel myths and confusion among members and outsiders caused by our separateness and differences in worship style. We seek to fulfil Christ's command in John 13:35 "By this everyone will know that you are my disciples, if you love one another."

We seek to support each other in prayer and other ways in order to win people for Christ. Activities in 2022 were put on hold after the retirement of Revd. Linda Granner from St. Mary's Hobs Moat who had been a valuable supporter, hosting our meetings, and our long-standing Chairman, Brian Atkins of SCC stepping down after many years of telephoning around ministers to engender support for various services and other activities, as well as organising HBCT meetings. Recent years have also seen increased pressures on the group with churches closing, congregations diminishing and ageing, ministers covering several churches, often outside the HBCT area, and changes in society indicating a need to think differently about how we do church.

Elmdon parish members have continued to support HBCT activities where possible whilst we awaited the arrival of a replacement Rector, with Christine continuing as Treasurer and Rob Dean organising the Sunrise Service.

At HBCT's annual meeting in June 2022, no-one came forward to be Chairman. As the Secretary and Treasurer were happy to continue in post, members decided to continue with popular seasonal events as far as possible whilst seeking a Chairman / events organiser.

This year the usual Good Friday Walk of Witness held next to the A45, outside what is now the "Savers" shop, saw a turnout of about 65 people opposite the Wheatsheaf pub to a service led by Revd. Karen Webber, Lyndon Methodist, with contributions from all member churches. While on Easter Sunday Rob Dean organised and led a Sunrise Service at the usual time of 6am, with Jamie Oldham giving the talk to about 24 people who enjoyed 'hot cross buns' and hot drinks in Elmdon church afterwards.

A date for the annual meeting, usually held in June, has yet to be agreed. It is hoped that at that meeting a decision can be made for a formal way forward for the group either with or without a Chairman.

Contact: Christine Arnsby and Elaine Malkin

Annual Report of the Elmdon Parochial Church Council for 2022
INDEPENDENT EXAMINER'S REPORT TO
ELMDON PAROCHIAL CHURCH COUNCIL (THE PCC)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2022 which are set out on pages 17 to 25.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jeremy Kitson FCA
Prime Chartered Accountants
Corner Oak
1 Homer Road
Solihull
B91 3QG
Date:

ELMDON PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT - GENERAL FUND
YEAR ENDED 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
Planned Giving	5	40,649		42,764	
Loan received		-		4,000	
Collections and Donations		<u>3,578</u>		<u>1,389</u>	
			44,228		48,153
<i>Receipts from Activities for generating funds</i>					
Sundry Income		<u>3,540</u>		<u>2,213</u>	
			3,540		2,213
<i>Receipts from Church Activities</i>					
Wedding and Funeral Fees		<u>7,216</u>		<u>6,810</u>	
			7,216		6,810
<i>Receipts from Investments</i>					
Investment Income	6		<u>1,026</u>		<u>993</u>
Total receipts			56,010		58,169
Payments					
<i>Church Activities</i>					
Apportionment	7	16,580		39,378	
Building repairs		1,113		1,564	
Charities	8	3,227		1,887	
Church running expenses		32		46	
Church and Churchyard	9	12,037		9,468	
Printing, postage and stationery		1,405		1,204	
Sundry Expenses	10	7,710		4,487	
VCC planning fees		<u>9,766</u>		<u>8,965</u>	
			51,870		66,990
<i>Governance costs</i>					
Accountancy			<u>1,860</u>		<u>1,704</u>
Total payments			53,730		68,964
Transfers to / (out of) general fund			-		-
(Deficit)/Surplus of Receipts/Overpayments			<u>2,280</u>		<u>(10,525)</u>
Bank Balances 1 January			<u>4,170</u>		<u>14,695</u>
Bank Balances 31 December			<u>6,450</u>		<u>4,170</u>

ELMDON PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT - RESTRICTED FUND
YEAR ENDED 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
Collections and Donations		<u>1,544</u>		<u>-</u>	
			1,544		-
<i>Receipts from Activities for generating funds</i>					
Sundry Income		<u>-</u>		<u>-</u>	
			-		-
<i>Receipts from Church Activities</i>					
Wedding and Funeral Fees		<u>5,050</u>		<u>5,978</u>	
			<u>5,050</u>		<u>5,978</u>
Total receipts			6,594		5,978
Payments					
<i>Church Activities</i>					
Church running expenses		2,735		3,929	
VCC planning fees		<u>-</u>		<u>11,687</u>	
Total payments			2,735		15,616
Transfer from general funds			-		-
(Deficit)/Surplus of Receipts/Overpayments			<u>3,859</u>		<u>(9,638)</u>
Bank Balances 1 January			<u>2,337</u>		<u>11,975</u>
Bank Balances 31 December			<u>6,196</u>		<u>2,337</u>

**ELMDON PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT
– FABRIC FUND**

YEAR ENDED 31 DECEMBER 2022

	2022		2021	
	£	£	£	£
Receipts				
<i>Voluntary Receipts</i>				
Transfer from Funds		-		-
Sundry income		1,000		-
Interest on CBF Appeals Fund		<u>15</u>		<u>1</u>
Total receipts		1,015		1
Payments				
<i>Church Activities</i>				
Transfer between funds	-		-	
Music Fund	295		295	
Bank charge	60		-	
Wedding fees costs	-		-	
Total payments		<u>355</u>		<u>-</u>
(Deficit)/Surplus of receipts/overpayments		<u>660</u>		<u>(294)</u>
Bank Balances 1 January		<u>1,374</u>		<u>1,668</u>
Bank Balances 31 December		<u>2,034</u>		<u>1,374</u>

**ELMDON PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT
– VALLEY CHURCH CENTRE**

YEAR ENDED 31 DECEMBER 2022

	2021		2020	
	£	£	£	£
Receipts				
<i>Voluntary Receipts</i>				
Donations		-		-
<i>Receipts from Church Activities</i>				
Income from organisations	-		-	
Outside Bookings	-		1,526	
Miscellaneous	-		40	
	-----		-----	
		-		2,998
<i>Receipts from Investments</i>				
Bank Interest		-		4
		-----		-----
Total receipts		-		3,002
Payments				
<i>Church Activities</i>				
Hall cleaning	-		640	
Maintenance and repair	-		-	
Light and Heat	-		880	
Water	-		108	
Insurance	-		473	
Sundries	-		-	
	-----		-----	
Total payments		-		<u>2,101</u>
Transfer between funds		-		(18,580)
Deficit of receipts over payments		<u>-</u>		<u>(17,679)</u>
Bank Balances 1 January		<u>-</u>		<u>17,679</u>
Bank Balances 31 December		<u>-</u>		<u>-</u>

**ELMDON PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT
-ST STEPHENS HALL USERS**

YEAR ENDED 31 DECEMBER 2021

	2021	2020
£	£	£
Receipts		
<i>Receipts from Church Activities</i>		
Rents	-	1,850
Functions	-	-
Grants and Donations	-	-
	-----	-----
	-	1,850
 <i>Receipts from Investments</i>		
Interest Received	-----	----- <u>7</u>
Total receipts	-	1,857
 Payments		
<i>Church Activities</i>		
Insurance	-	2,466
Water Rates	-	100
Telephone	-	85
Electricity	-	1,786
Cleaning	-	416
Fire Security	-	339
Maintenance	-	1,348
Sundry	-----	-----
Total payments	-----	<u>6,540</u>
Transfer between funds	-	(10,925)
(Deficit)/Surplus of receipts/overpayments	<u>-----</u>	<u>(15,608)</u>
Bank Balances 1 January	<u>-----</u>	<u>15,608</u>
Bank Balances 31 December	<u>-----</u>	<u>-----</u>

ELMDON PAROCHIAL CHURCH COUNCIL
CONSOLIDATED RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2022

	General £	Designated £	Restricted	2022 Total £	2021 Total £
Receipts					
Planned Giving	40,649	-	-	40,649	42,764
Collections & Donations	3,579	-	1,544	5,123	1,389
Teas	-	-	-	-	-
Sundry Income	1,200	1,000	-	2,200	6,213
Wedding & Funeral Fees	7,216	-	5,050	12,266	12,788
Investment Income	1,026	15	-	1,041	994
VAT refund on Building Work	-	-	-	-	-
Income from Organisations	-	-	-	-	-
Outside Bookings	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Rents	2,340	-	-	2,340	-
Functions	-	-	-	-	-
Grants & Donations	-	-	-	-	-
Total Receipts	<u>56,010</u>	<u>1,015</u>	<u>6,594</u>	<u>63,619</u>	<u>64,148</u>
Payments					
Apportionment	16,580	-	-	16,580	39,378
Charities	3,227	-	-	3,227	1,887
Church Running Expenses	32	-	2,735	2,767	3,975
Church & Churchyard	4,329	-	-	4,329	9,468
Printing, Postage & Stationary	1,405	-	-	1,405	1,204
Sundry Expenses	7,710	-	-	7,710	4,487
Accountancy	1,860	-	-	1,860	1,704
Building Maintenance & Repairs	1,113	-	-	1,113	1,564
Bank charges	-	60	-	60	-
Light & Heat	2,832	-	-	2,832	-
Water	531	-	-	531	-
Insurance	2,897	-	-	2,897	-
Telephone	1,448	-	-	1,448	-
Music fund	-	295	-	295	295
VCC planning fees	9,766	-	-	9,766	20,643
Total Payments	<u>53,730</u>	<u>355</u>	<u>2,735</u>	<u>56,820</u>	<u>84,605</u>

**ELMDON PAROCHIAL CHURCH COUNCIL
CONSOLIDATED STATEMENT OF ASSETS AND LIABILITIES
AT 31 DECEMBER 2022**

	Total	General	Restricted	Designated
	£	Fund	Fund	Funds
	£	£	£	£
Monetary Assets				
CBF deposit fund	3,209	1,989	-	1,220
Bank current accounts	10,540	3,530	6,196	814
Bank deposit accounts	<u>930</u>	<u>930</u>	<u>-</u>	<u>-</u>
	14,679	6,449	6,196	2,034
Investments (at valuation at year end)				
CBF Share Portfolio	36,175	36,175	-	-
CBF Fixed Interest	<u>171</u>	<u>171</u>	<u>-</u>	<u>-</u>
	<u>51,025</u>	<u>42,795</u>	<u>6,196</u>	<u>2,034</u>

Other Assets

Properties vested in the Birmingham Diocesan Board of Trustees on behalf of the PCC:
St Stephens Church Centre and Valley Church Centre

ANALYSIS OF DESIGNATED FUNDS

	Total	Fabric	Valley	St Stephens
	£	Fund	Church	Hall Users
	£	£	Centre	£
CBF deposit fund	1,220	1,220	-	-
Bank current account	814	814	-	-
Bank deposit account	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>2,034</u>	<u>2,034</u>	<u>-</u>	<u>-</u>

These Financial Statements were approved by the Parochial Church Council on

..... and signed on behalf of the Council by:-

_____ Chair

_____ Churchwarden

_____ Churchwarden

**ELMDON PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations issued in 2006 using the Receipts and Payments basis, the Statement of Recommended Practice (SORP) and the Charities Act 2011.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid. Income Tax recoverable in respect of the year to 31 December is included in the receipts and payments accounts.

Non-monetary donations to the PCC are not included in the receipts and payments accounts, because they are incapable of being recorded at definite amounts. Where material, such items are referred to in the Annual Report.

Statement of Assets and Liabilities

The following assets are recognised as being under the ownership of the PCC but are not included in the Statement of Assets and Liabilities.

- Movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Any other amounts owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- Income Tax recoverable from HM Revenue & Customs in respect of Gift Aid donations received after 31 December in the year.

Opening and Closing bank balances are shown in the receipts and payments accounts.

**ELMDON PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2022**

2. DESIGNATED FUNDS

The Fabric Fund is designated (i.e. to be used solely) for the purpose of maintaining and improving the Parish Church.

3. REMUNERATION

No person connected with the Parochial Church Council has been paid or is due to be paid any remuneration or other benefits from the Funds of the PCC.

4. TRANSACTIONS WITH CONNECTED PERSONS

There have been no material transactions undertaken in the name of or on behalf of the Council in which any person connected with the Council has a material interest.

5. PLANNED GIVING

	2022	2021
	£	£
Gift aid receipts	27,244	27,147
Income tax recovered	5,432	5,232
Other giving	<u>7,973</u>	<u>10,385</u>
	<u>40,649</u>	<u>42,764</u>

**ELMDON PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

YEAR ENDED 31 DECEMBER 2022

6. INVESTMENT INCOME

	2022	2021
	£	£
CBF Deposit account interest	5	6
CBF Dividends	995	982
Interest on Reserve fund	<u>26</u>	<u>5</u>
	<u><u>1,026</u></u>	<u><u>993</u></u>

7. APPORTIONMENT

	2022	2021
	£	£
Paid Direct	<u>16,580</u>	<u>39,378</u>

8. CHARITIES

	2022	2021
	£	£
Christian Relief, Development and Agencies	149	87
Churches overseas	2,286	1,800
Home Missions	<u>792</u>	<u>-</u>
	<u><u>3,227</u></u>	<u><u>1,887</u></u>

**ELMDON PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

YEAR ENDED 31 DECEMBER 2022

9. CHURCH AND CHURCHYARD EXPENSES

	2022	2021
	£	£
Maintenance and repairs	1,113	770
Water rates	531	456
Telephone	1448	762
Light and heat	2,832	2,430
Insurance	2,897	2,803
Sundries	3,170	2,247
Wine, candles etc	46	46
Curate's House Rent	-	-
Consumer unit test & certification	-	-
Christian Literature	-	-
Readers' Board	<u>-</u>	<u>-</u>
	<u>12,037</u>	<u>9,468</u>

10. SUNDRY EXPENSES

	2022	2021
	£	£
Fete floats	-	-
Other Sundry Expenses	<u>7,710</u>	<u>4,487</u>
	<u>7,710</u>	<u>4,487</u>

MINUTES OF THE 2022 ANNUAL MEETINGS

Held 24th May 2022

Attendance at the annual meetings of Parishioners and Church (21)

Graham Smye, Lay Chairman	Alan Doyle	Sarah Leckie
Christine Arnsby	Cheryl Doyle	Elaine Malkin
Sarah Baldwin	Martin Hewings	Karen Matthews
Lynda Bird	Lesley Huss	Anne Milne
Gill Carter	Carol Janes	Jamie Rawson
Joy Dean	Rod Janes	John Tsipouras
Rob Dean	Sue Kimber	Jean Wooding

Apologies (1)

Elizabeth Smye sent her apologies.

MEETING OF PARISHIONERS

1 Minutes of the previous meeting

Lesley Huss and Alan Doyle proposed the minutes be adopted. Motion approved unanimously with two abstentions.

2 Election of Church Wardens

Carol Janes was proposed by Sue Kimber seconded by Alan Doyle. Sarah Leckie was proposed by Jamie Rawson seconded by Cheryl Doyle.

There were no other nominations. Carol and Sarah agreed to stand as Church Wardens for the coming year and were accepted unanimously.

Thanks were expressed to them for the previous year's service as Wardens.

ANNUAL PAROCHIAL CHURCH MEETING (APCM)

1 Bible Study

Graham continued the meeting by reading 1 John 4: 7-21 before opening the meeting in prayer.

2 Apologies (1)

Elizabeth Smye sent her apologies.

3 Minutes of the previous meeting, 18th May 2021 via Zoom

Sarah Leckie and Cheryl Doyle proposed the minutes be adopted. Motion approved unanimously with two abstentions.

It was noted that the Rector's report had not proved entirely accurate in its predictions as the parish had managed to move on in its ministry and witness by restarting some of the activities from before Covid Lockdown and starting some new things, for which we were grateful to God.

4 Accounts and Financial Statements

Alan Doyle, Treasurer, said that Planned Giving was down by some £5,000 due to some members leaving and others passing away. Substantial expenditure had been incurred for the Gaydon Road Hall site for planning permission to maximise its value, leaving a short term cash-flow problem that would be resolved as soon as the property was sold. Although we had not fulfilled some of our commitments in full, e.g. Common Fund payments and our planned charitable giving we had kept up to date with all running expenses and our actual commitments to charity. He then answered a few questions.

5 Revised Electoral Roll Report

Jamie Rawson said the revised report, published 8th May 2022, contained 65 names. Sadly some regular church members had passed away and a variety of other causes meant the details of 22 people had been removed.

6 PCC Reports

6.1 Wardens' report. Carol Janes spoke of some highlights of the past year and thanked everyone for their support, especially as the church came out of Covid Lockdown measures. The recent school assembly at Damsonwood Infant School led by Sarah and the Area Dean was encouraging, with an invite from the school to return. Alan Doyle was liaising with the Agents and the Diocese as necessary, on the sale of the property in Gaydon Road. She hoped that support would continue for the coming year, including the fast-approaching civic celebrations and lighting of the beacon for the Queen's Platinum Jubilee and for welcoming the incoming new minister, whenever that should be.

6.1.1 Mission Support. It was noted that the report had been accidentally omitted from the Annual Report. Lesley Huss gave a brief resume to the meeting while Sarah Leckie downloaded some copies for people to read and confirmed that it would be added to the Annual Report on the web site.

6.1.2 Flat Roof. Rob Dean asked if someone could ascend the church tower to observe the state of the flat rooves. Sarah Leckie said her husband was insured with public liability for working at height and would ask him to have a look.

- 6.2 Kids In Christ and Family services.** Thanks were expressed for Elizabeth Smye's leading and the volunteer helpers for ensuring something was provided for children.
- 6.3 Fabric.** Sarah thanked everyone who was supporting the task of maintaining the churchyard and thanks were expressed to her husband, John, who had been strimming most of the churchyard.
- 6.4 Deanery Synod.** Christine Arnsby was asked whether Elmdon should be looking at the Diocesan initiative called "Living in Love and Faith". She said that it had been noted by the outgoing Vicar at Deanery Synod but that as the subject was very contentious with potential to raise many complex issues for people who may subsequently need support, it was felt best to wait until the new incumbent had arrived. John Tsipouras explained some of the complex issues that could be encountered and advised the parish should wait for the new incumbent, rather than individuals pre-empting addressing the issues as a church and attending courses with other churches in the Deanery.
- 6.5 Hatchford Brook Churches Together.** Sarah Leckie said it was encouraging to see so many from across the Churches Together area attending the Sunrise Service on Easter Day, which saw 19 adults and five children from nearly all the churches and the Area Dean celebrating together that Jesus had risen from the grave.
- 6.6 Safeguarding Co-ordinator.** Lesley Huss was thanked for her work, largely behind the scenes, that kept the parish up to date with its paperwork in fulfilling its legal requirements, keeping everyone safe and keeping a clear and accurate record of everything necessary.
- 7 Appointment of Readers as ex-officio PCC members**
Members were agreed unanimously that Karen Matthews, Lay Reader, be appointed as an ex-officio member of the PCC.
- 8 Election of lay representatives to PCC**
The PCC was entitled to 9 places for election in 2022, re-elected on a 3-year rolling term basis. One co-opted member was elected and two members were re-elected as follows:
- Alan Doyle was proposed by Jamie Rawson seconded by Sue Kimber
Martin Hewings was proposed by Carol Janes seconded by John Tsipouras
Anne Milne was proposed by Cheryl Doyle seconded by Jamie Rawson
- There were no further nominations and Alan, Martin and Anne were duly elected for three years, leaving three vacancies.

9 Appointment of independent examiners

Alan Doyle proposed the same accountants (Prime Chartered Accountants) be used for the coming year. Carol Janes seconded the motion, which was approved unanimously.

After John Tsipouras closed the meeting in prayer, Graham thanked everyone for attending the meeting, before non-members left the room and the new PCC met for the first time.

Agenda for the Meeting of Parishioners and Annual Parochial Church Meeting (APCM)

Tuesday 23rd May 2023, 7.30pm at Elmdon Church

Meeting of Parishioners

1. Apologies for absence
2. Minutes of the previous Meeting of Parishioners, Tuesday 24th May 2022
3. Election of Churchwardens

Annual Parochial Church Meeting (APCM)

1. Bible reflection and opening prayer
2. Apologies for absence
3. Minutes of the previous Annual Parochial Church Meeting, Tuesday 24th May 2022
4. Accounts and financial statements
5. Report on the revised Electoral Roll
6. PCC reports
7. Fabric report
8. Deanery Synod report
9. Appointment of such Readers as wish to become members of the PCC
10. Election of up to 3 lay representatives to the PCC
11. Election of up to 3 representatives to Deanery Synod
12. Appointment of independent examiner
13. Rector's Address
12. Closing prayer

First meeting of the new Parochial Church Council (PCC)

Election of:

1. Lay Vice Chair
2. Secretary
3. Treasurer
4. Electoral Roll Officer
5. Safeguarding Co-ordinator