



*Elmdon*  
**Church**

*“The Church in the Park”*

# **Annual report**

# **2015**

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Produced by the Parochial Church Council for the Annual Parochial Church Meeting,  
to be held on Tuesday 28<sup>th</sup> April 2015, 8.00pm at “the Church in the Park”

# Church information

Address: **St Nicholas Church, Elmdon  
(known as Elmdon Church, “the Church in the Park”)  
Church Lane, Elmdon Park, Solihull B92 9EJ**

Rector: **The Reverend Toby Crowe  
Elmdon Rectory, 86 Tanhouse Farm Road, Solihull B92 9EY**

Licensed Readers: **Robert Dean, Richard Huss, Karen Matthews, Nick Partridge**

Church Wardens: **Mrs Cheryl Doyle, Mrs Anne Milne**

The business of the Church is carried out through the Parochial Church Council (PCC). This met ten times during 2014, including three extraordinary meetings (to receive the accounts, to approve a faculty application for work on our trees and to approve a faculty application for the projection system) and one immediately after the last APCM to appoint PCC officers. The job of the PCC is to co-operate with the Rector in promoting the mission of the church: pastoral, evangelistic, social and ecumenical.

## PCC members, 2014-15

Revd Toby Crowe	<b>Chair</b>
Cheryl Doyle	Church warden, ex officio member
Anne Milne	Church warden, ex officio member
Christine Arnsby	Deanery Synod, ex officio member, <b>Minutes Secretary</b>
Rob Dean	Appointed to PCC by APCM, Deanery Synod, <b>Vice Chair</b>
Richard Huss	Appointed to PCC by APCM, Deanery Synod
Karen Matthews	Appointed to PCC by APCM, Deanery Synod
Nick Partridge	Appointed to PCC by APCM

### *Elected Members to serve until APCM in:*

<i>2015</i>	<i>2016</i>	<i>2017</i>
Joy Dean ( <b>PCC Secretary</b> )	Alan Doyle ( <b>PCC Treasurer</b> )	Elaine Malkin
Joy Hoban	Tina Keeling	Jean Wooding
Mary Reynolds	Pat Young	<i>Vacancy</i>
David Cole	<i>Vacancy</i>	<i>Vacancy</i>

### *Members co-opted 2014-15*

Moyra Bate, Alan Carter, Carol Janes, Richard Salt

## Other Officers appointed by the PCC

Electoral Roll Officer	Joy Hoban
Covenant and Gift Aid Secretary	Nick Partridge
St Stephen’s Centre Manager	Pat Lyons (not a PCC Member)
Valley Centre Manager	Joyce Taylor (not a PCC Member)

# Introduction by the Rector

The motto of Solihull is 'The city in the countryside' and, because we're posh in these parts, it has to be in Latin: 'Urbs in rure'. My own home town is equally posh, and also has a Latin motto: 'Non nobis, Domine' – 'Not unto us, O Lord', the opening of Psalm 115.

What is it that's supposed to be not unto us? The psalmist goes on, 'to your name be the glory'. As God says elsewhere in the Old Testament, 'I am the LORD; that is my name! I will not give my glory to another' (Isaiah 42:8).

This has been a good year for Elmdon Church. I hope that the following pages will give some flavour of the ways in which we've been blessed.

Looking back at 2014, we see a story of growth, of new people joining our community. In fact, we had nearly 50% more people attending our services last year than we did the year before (and 2013 was already an increase on 2012).

But we also see a story of *spiritual* growth – of people growing closer to Jesus and becoming more like Jesus, of growing in service and love. In the following pages you will read about...

- Our growing Sunday school, which we call Kids in Christ, and our plans to split the existing group in two – in part because of rising numbers.
- Our new prayer and Bible study groups, and the new leaders being equipped to run them.
- Our craft events aimed at families and children, our Girls' Brigade and annual holiday club.
- 'Open church', our provision of welcome and refreshment to those who visit our building.
- The lunch club, Knit and Natter, fellowship groups and our adult craft group.
- Our rising income, and the way we support mission elsewhere.

But there are also things which were only on the horizon in 2014, but which are coming to fruition in 2015 – things which will have a profound impact on the life of our church, for the better.

The first is something that's already happened. In March 2015, we finally removed the line of trees that used to screen the building from the churchyard. One immediate effect was to make our building visible again: a powerful symbol of a community that wants to be noticed.

The second is the installation of a new projection system, due to take place in May. I believe that the positive impact on our services, and on visitors' perceptions of us, will be very substantial.

The third is the arrival, in July, of Dan Hughes as curate, and of Mandy and Abigail with him – the first person in such a position in Elmdon since Stanley Owen became rector, nearly 60 years ago! Dan has many great gifts; but his coming is also a powerful sign of the growth of all sorts that's happening here, and of the bishop's confidence in the brightness of our church's future.

Friends, it would be easy, and oh so human, to become puffed up. But the psalmist, as usual, gets it right. 'Non nobis, domine' – 'not unto us, O Lord, but to you alone be the glory'. Whatever is happening here is the work of God, by the power of his Spirit, for his glory and honour and praise. If we work for these as well, we'll see many more wonderful things in Elmdon. Praise the Lord!

With love from Toby

# MEMBERSHIP

## We are a growing church!

The usual weekly attendance for the parish in 2014 was **118**, compared to 83 in 2013, comprising on average **102** adults and **16** children (in 2013, 91 adults and 12 children).

A typical Sunday in 2014 saw an average attendance across all services of 100 (84 adults, 16 children), which is again an increase on 2013 (94, comprising 82 adults and 12 children).

Attendance at the main Sunday service at Elmdon Church also increased, to an average of 87 (2013: 73) made up of 72 adults and 15 children (2013: 63 and 10), and has been continuing to grow. Since 2010, Sunday morning attendance has grown by 71%. Attendances have grown (at varying rates) across all types of Sunday services.

Attendances at our other Sunday services (Prayer Café and the monthly BCP service) have remained broadly static. Midweek, there has been significant growth in the Monday service at Valley, but a small decline at the Tuesday service at St. Stephen's.

Obviously, with a wider range of service times (afternoon and weekday services), some attendees may be being double-counted. We are now recording additional data which should allow us in future to assess the numbers of "unique worshippers" each week, from 2015 onwards.

These figures are further analysed below, with figures for 2013 shown in parentheses:

	<b>Adults</b>	<b>Children</b>	<b>Total</b>
<b>Elmdon Church: Sunday morning</b>	<b>72.0</b> (62.6)	<b>14.9</b> (10.4)	<b>86.9</b> (73.0)
<i>Parade Service</i>	81.9 (73.5)	25.3 (20.7)	107.2 (94.2)
<i>Other non-Eucharistic service</i>	66.0 (56.8)	11.7 (6.9)	77.7 (63.7)
<i>Holy Communion / Parish Communion</i>	67.5 (62.0)	10.5 (9.1)	78.0 (71.0)
<i>Baptism *</i>	128.1 (113.2)	27.1 (22.0)	155.2 (135.2)
<b>Elmdon Church: Prayer Café</b>	<b>9.1</b> (9.4)	<b>0.6</b> (0.8)	<b>9.8</b> (10.2)
<b>Elmdon Church: Sunday evening BCP</b>	<b>12.8</b> (12.6)	<b>0.3</b> (0.2)	<b>13.1</b> (12.8)
<b>Valley: Mondays</b>	<b>17.9</b> (11.8)	<b>0.3</b> (0.0)	<b>18.3</b> (11.8)
<b>St. Stephen's: Tuesdays</b>	<b>9.3</b> (10.2)	<b>0.2</b> (0.2)	<b>9.5</b> (10.4)

\* *Baptism services, along with Holiday Camp services, and services at major festivals etc. are excluded from the overall attendance figures.*

## Electoral Roll

This year there has been very little change in the membership of the Electoral Roll, with two members deceased and five new members joining. The total number of members is 121, with 66 members living within the parish and 55 living outside its boundaries.

# THE MISSION OF THE CHURCH

## Our vision for growth

We believe that God has a purpose for Elmdon and wants revival here. We believe he'll start this revival with us, the people of Elmdon Church.

Our desire to grow in number and discipleship stems from these beliefs. In 2014 we continued to make progress on both counts, following our 'Transforming Elmdon Church' plan (for the 2015 version, see pages 5 - 6 below).

What follows now is the strategy which, under God, lies behind 'Transforming Elmdon Church' and which directs everything that we're trying to do in Christ's name.

### ***1. We focus on "the Church in the Park" as the 'home' of parish life – raising its profile, encouraging people to come to it and making them welcome when they come.***

In 2014 we made arrangements for the felling of the conifers which obscured the view of our building from the lane. We publicised particular services throughout the year: Mothering Sunday, Good Friday and Easter, Father's Day, harvest and Christmas. We hosted our first pets' service (owners were welcome as well). We submitted proposals for the installation of modern projection equipment. We continued to develop our welcome team. We started to plan our provision of refreshments (both after services and at other times) in a more systematic and directed way. We hosted an exhibition about the Birmingham's 'Near Neighbours' project. We continued to sing a wider and more contemporary range of music, with increasing numbers of songs composed this century.

### ***2. We are developing our midweek ministry at the two centres.***

The Monday lunch club and the two midweek services have been successful in many ways but we don't yet have the capacity to publicise these as widely as we would like.

### ***3. We are building up our team of staff and volunteers.***

In 2014 it was announced that we would have a stipendiary (ie. full-time) curate-in-training, who will start work in Elmdon in summer 2015. We now have a wider range of people carrying out roles within the church.

### ***4. We are developing our ministry amongst children and families.***

There are some obvious next steps (eg. further craft events at the parish church, to supplement the Easter Kidz and Christmas Crib events; a toddler group and service in the week) but we don't yet have the capacity to do these well.

Basically we think that 2015 is a year for consolidating what we have, for bedding down new things (and a new curate!), and for continuing to develop along the lines described above. It's a year for building capacity. There is still a long way to go, but God is with us, in his Son Jesus Christ, by the power of his Spirit. The future which beckons is bright. We've got some good news and we're going to share it, come what may!

# Transforming Elmdon Church

## Our plan for growth in 2015

*God has a purpose for Elmdon. His purpose is revival. He's going to start with us.*

### **PRIORITY ONE**

**We will continue to pay our Common Fund commitment in full and on time, using the diocesan standing order facility**

- Maintain our strategy for numerical growth
- Regular teaching on, and encouragement of, responsible financial stewardship, including a 'Stewardship Sunday' later in the year
- Continued investigation of new revenue streams
- Continued review of our systems and buying, particularly of energy, with a relentless focus on lowering costs
- Development of a Legacies Policy

### **PRIORITY TWO**

**We will review and revise our 'branding', publicity, 'marketing' and signage**

- Continue to share a vision for Elmdon – 'God has a purpose for Elmdon. His purpose is revival. He's going to start with us'
- Plan branding and marketing for the whole parish under the strapline 'Elmdon Church, "the Church in the Park"'. Continue to apply this to all publicity, online and paper, including noticesheets
- New signboards for all three buildings, designed on this basis
- New interior signage for Elmdon Church, likewise
- Systematic use of advance publicity
- Systematic use of press releases, creating opportunities for same where possible
- Development of a new website
- Developing use of social media

### **FURTHER AREAS FOR DEVELOPMENT IN 2014**

#### **Transforming our gatherings**

We will continue to renew our main Sunday morning service, focusing on

- Installation and regular use of projection screens, first in all-age services and then increasingly in Holy Communion services too
- Developing the work of our music group through training and renewed sense of purpose
- Continued training and development of our welcoming team

### **Transforming relationships**

We will have regular teaching on church as relationship

We will continue to develop the work and increase the members of our pastoral team, training them as appropriate

We will establish a prayer ministry team and investigate provision of regular 'Healing in the Park'.

We will be more systematic in our databasing and use of publicity

### **Transforming discipleship**

We will have regular teaching on discipleship

We will run the Y Course (Christian basics) in spring 2015, with a review of enquirers' courses later in the year

### **Transforming leadership**

We will have regular teaching on biblical models of ministry and leadership

We will continue to draw new people into, and train them for, reading in church, leading prayers of intercession, distributing bread & wine and acting as welcomers

We will continue to identify future church leaders and officers

We will provide training for PCC members at our PCC away day in June

We will continue to investigate expanding our staff team, eg. by the appointment of a Families' and Children's Worker

### **Transforming presence**

- *'Cafe in the park'*: 'rationalise the brand', increasingly bringing Sunday Teas, Winter Warmers, Saturday afternoons and other openings (eg. snowy days) together under one 'umbrella'; improve the quality of what's offered (eg. 'proper' coffee); provide better & more systematic publicity for the church and its events
- *Lunch club*: continue to publicise this event
- *'Summer in the Park'*: continue to develop this as our resources and capacity allow
- *Craft events*: continue to provide events in the parish church on Good Friday and at Christmas. Add additional events as resources and capacity allow

### **Transforming outreach**

We will have regular teaching on personal evangelism

Besides those things listed above, we will hold another pet service for dog walkers and others in the summer

### **Transforming partnerships**

We will maintain our close links with schools in the parish and take any opportunity to make them closer still (eg. through organising a Christmas choir)

We will take any opportunity to build closer relationships with any other institutions in our parish, especially the airport, Jaguar Land Rover & Morrisons

We will maintain our close links with local councillors and Solihull MBC, parks support groups, the police SNT and other local churches

We will hold another, more ambitious, Community Sunday service in June 2015, to which we will invite local shopkeepers and small businesses as well as Mayor, MP, councillors, headteachers & police

# Services

The main service of our week is at 10.30am on a Sunday morning, held at “the Church in the Park”. This comprises Holy Communion (first, third and fifth Sundays in the month), a parade service (second Sunday) and the Baptism service (fourth Sunday). On the weeks when we share the bread and wine, we also have a Sunday school for the children, called Kids in Christ (see below). Otherwise our services are for all ages together. We always have provision for younger children, with baby-changing & baby-feeding facilities and a play area available.

There is also a small informal service every Sunday afternoon, called the Prayer Café (3pm or 4pm, depending on the season). Once a month we have an evening service, following the Book of Common Prayer.

We hold midweek services in our two church halls on Mondays and Tuesdays (except for the first week in the month). Baptisms, weddings and funerals all take place in the parish church.

## Discipleship

### Kids in Christ

Kids in Christ runs as a separate children's group during Holy Communion services, as a way of providing the children with teaching that they can relate to. Its target audience is children aged over four.

The aim is to help children get to know God better in ways they can relate to, and to help them respond to him. This is done by planning a range of activities in each session (eg crafts, singing or games) around a specific Bible reading. These provide a variety of ways into the theme. Prayer is a normal part of the session.

We are planning to introduce a separate group for children aged 11+ from Spring 2015. This will enable more in-depth discussion and provide activities more geared towards older children.

### Lesley Huss

#### Children's comments about KiC

"You get to know more about God."

"It makes me pray more."

"I'm agnostic, but KiC helps me think and understand a bit more."

*And another child, not specifically talking about KiC but displaying a spiritual growth which may in part be due to KiC:*

"God made us because he wanted a family... God loves everybody, and forgives us really quickly... To learn lots of things about God and Jesus you need to look in the Bible... Church is for saying things that are *real*."

## **Prayer group**

We currently meet every fortnight, on a Monday between 7.45pm and 9.30pm at the home of Joyce Taylor.

We pray in various ways: out loud, quietly and sometimes not at all. We pray about all sorts of things and people. Nobody is excluded. We pray for church events and people, and particularly for personal and spiritual growth (including growth in numbers). The group's target audience is church members.

The group has grown recently, and has ten regular members. We have seen answers to prayer including healing, growth in numbers and discipleship.

We would love to start a second group. We have an offer of another home to meet in and a host. Could you be the leader of a new group? Please speak to Rob Dean if you're interested – full training and support will be provided.

**Rob Dean**

## **Bible Study Group**

We currently meet every fortnight, on a Wednesday night, between 8.00pm and 9.30pm in church members' homes.

We study God's word using guidance notes from various sources. In 2014 we used *The Story of God and Man*, which led us through the Old and New Testaments, and we started *Friend of God*, which is leading us through the story of Moses. The group's target audience is church members and those who want to know more about Jesus.

We encourage each other to be open in our opinions and problems, and to try to work out how we can apply Christ's leadership and word to our lives. We find that our eyes are opened to possibilities, and our confidence in talking to others about our faith increases.

The group originally had 4 - 5 members but we are now ten strong. We would like to grow more and to start a second group. Please speak to Rob Dean if you are interested in joining us.

**Rob Dean**

# **Outreach**

## **Girls' Brigade**

Through the carefully constructed provision of easy-to-use, fun and relevant programmes girls are encouraged to discover what it means to 'Seek, Serve and Follow Jesus Christ'. We incorporate games, technology, craft activities, competitions, cooking and other activities to suit the particular theme. Each programme lasts for five weeks, and can be tailored to suit the particular group that we work with. Recent topics have included generosity as seen through the story of Zacchaeus, faith and Daniel.

Our target audience is girls aged from five to sixteen. The programmes are carefully designed to encourage the girls to come to understand what it is to be a follower of Jesus. They typically offer thought-provoking ideas, ask questions and reveal a good knowledge of the theme under consideration.

Our numbers have increased recently despite the departure of our previous Captain, Roseanna Jordan, who has moved to New Zealand. She was very sorry to leave us and we miss her, but she saw a successful awards evening in July before she went.

## **Pat Lyons**

## **Holiday Club**

This is our annual summer provision aimed at children aged from four to sixteen. We always have a Bible-based theme with activities, songs and games. Our aim is to have fun together, and we learn about God and his love for everyone. This is all brought together in our Celebration Service held on the final Sunday at Elmdon Church.

Our aim is that children and young people will be encouraged to learn more and find out for themselves about God. They are encouraged to come to church and/or to join organisations such as the Girls' Brigade. Regular craft events, both in the hall and in Elmdon Church, also reinforce what they have learned.

We are always pleased to welcome back as Junior Leaders several of those who have come to us as children, and to see people return to the club year after year.

## **Nita Stallard**

## **Craft events**

In 2014, as previously, we ran craft events in the parish church on Good Friday and in the week of Christmas. There were also seasonal events to fit in with Easter, autumn and Christmas, held at St Stephen's. All of these were aimed at children & young people, with the events in the parish church also encompassing older people.

All these activities were Bible-based, with opportunities to engage with the good news of Jesus, and to come to the Lord in prayer. We pray that, over time, they will provide a good entry-point into the life of our church and that new people will join our community.

## **Marilyn Walton and Toby Crowe**

## **Open Church**

Our building, in the middle of Elmdon Park, is open every Sunday afternoon, all the year round. In the warmer months we currently serve drinks and home-made cakes under the banner of '**Sunday Teas**'. During the colder months we currently serve drinks, biscuits and soup under the banner of '**Winter Warmers**'. This is particularly welcomed by dog-walkers. In 2014 we also began to open regularly on **Saturday afternoons**, serving drinks and home-made cakes.

Our target audience is members of the local community, especially those who use the park for weekend recreation. We try to welcome people in, and help them to see how God is working amongst us. This is easier

in the winter, when we are less busy and rushed (numbers tend to be much higher in the summer). We pray for people as we can, and this is helped by the availability of the Prayer Café (3pm during BST, 4pm during Greenwich Mean Time).

We find that many people find solace in our building, and through meeting members of our community. Some who first entered our building in this way have later become members of our congregation.

### **Maxine Anderton, Val Shaw and Toby Crowe**

#### **Knit and Natter**

It is plain to see that we do not cast our pearls before swine but are knitted together in unity. We do not sit in rows but in the round, and are often in stitches as we rib one another. We do not needle each other but point the way to togetherness in this fair isle of ours.

We welcome anyone of any age who can knit, or who would like to learn. We hope that, through the sharing of ideas and in discussion, those who come will grow in faith and fellowship. Knitted items are donated to local and national charities, and also sold at the church fete and Christmas bazaars to help towards the maintenance of our three buildings (most recently contributing to the roof fund, for example).

Our numbers have grown recently, and an article about us in a national knitting magazine attracted some new people. It also opened up the possibility of an exchange of ideas with a lady in the south of France. Meanwhile, because we usually meet in the church hall, a visit to view the 'Flanders Fields' exhibition introduced some group members to Elmdon Church itself.

#### **Pat Lyons**

#### **Craft Group**

The Craft Group is now 14 years old and has a fairly constant attendance of around 15 members a week, from a membership of 25. We make cards, soft toys, and knitted garments, plus cross-stitch and tapestry work. Many cards are given to sell at the church and the money raised usually covers the cost of the ingredients for the Christingles in December. We also run a stall at the summer fete and one of the Christmas bazaars.

We welcome anyone who would like some company, or who would like to learn a new craft. Although many group members follow different faiths or belong to other churches, we do publicise our church events. We also pray sometimes for group members who experience difficulties of any sort in their lives.

#### **Val Shaw**

#### **Fellowship meetings**

Meetings are held in the church halls on the first Monday and Tuesday of the month at 1.45pm. A varied programme includes speakers, quizzes and crafts. The Tuesday group has also visited local gardens for tea, and had musical afternoons of song and fellowship. We welcome anybody who is local and available during the day. We hope that those who attend will grow in fellowship and find their way into the life of our church.

#### **Marilyn Walton and Mel Perkins**

# Supporting mission elsewhere

The PCC is committed to promoting the mission of the worldwide church and, every year, it appoints a Mission Support Group to help it in this work. The MSG's members are currently Joy & Rob Dean, Lesley & Richard Huss, Eli Malkin and June Williams. The group aims to:

- Encourage interest in mission elsewhere and share news of our mission partners.
- Work to build an understanding of the global church as interdependent and interconnected, with ourselves and those working overseas seen as partners together in the gospel.
- Encourage prayer for our mission partners and raise funds to support their work.
- Raise people's expectations so that support for mission elsewhere is seen not as an add-on "extra" to our main work in Elmdon, but an integral part of what we do.

The target audience for the group's work is therefore existing church members. This is because the PCC wants to see spiritual growth in Elmdon as people recognise, more and more, just how essential mission and evangelism is to the life of the church, and grasp the way in which (ever since the Acts of the Apostles) churches have resourced and supported each other.

They also hope and pray that, through the work of the mission partners we support, God's church will be built numerically in the places where they serve. They also trust that, as mission becomes more important in our thinking, it will rub off here in Elmdon too.

In 2014 the PCC responded to the MSG's challenge to increase the proportion of its income given to mission outside the parish from 2015 onwards. As David Isabirye's studies draw to a close we have therefore agreed not only to support a further study partner (yet to be identified), but also to support a family working with Wycliffe Bible Translators in Uganda.

We believe that this is a sign of increased faith in God's provision, and of a greater understanding of our interdependence and partnership with the wider church.

**Richard Huss**

# Hatchford Brook Churches Together

This is our local 'churches together' group. It arranges various activities throughout the year, such as the service at the end of the Week of Prayer for Christian Unity and Christmas carols at Sheldon Tesco's. In fact a newcomer has regularly attended one of the member churches as a direct result of our carol singing in 2013.

We hope that, by working together, we will better understand one another's perspectives. This will then help us become more open-minded about how we worship and serve the Lord.

**Christine Arnsby**

# OTHER INFORMATION

## Our buildings

We continue to use three buildings to meet in: the parish church itself, set in the middle of Elmdon Park and known as “the Church in the Park”; and the two church halls, one on Coppice Road and one on Gaydon Road.

The main service of our week is at 10.30am on a Sunday morning, held in the parish church. Baptisms, weddings and funerals all take place here.

We also hold midweek services in two of our church halls, on Mondays and Tuesdays (except for the first week in the month). These two halls are vested in the Birmingham Diocesan Board of Trustees who hold property on behalf of (and acting in the interests of) Parochial Church Councils in the diocese. The Elmdon Parochial Church Council owns the properties and are the Managing Trustees; at present they informally delegate some running responsibilities to appointed church officers and subcommittees, though the management structure is under review.

## PCC membership

It was agreed at the 2011 APCM that, from 2012, there should be twelve elected PCC members and that the term of office for elected members should thereafter be three years, the starting period for standing members to be staggered over the next three years to ensure an overlap of duty. The APCM also decided that Readers should be appointed as members of the PCC by virtue of their office.

At the APCM 2015 four members end their terms but are eligible for re-election should they wish to stand. There are also vacancies which have been covered by co-opting members. Nominations are therefore requested for four PCC members to serve for a term of three years, two to serve for two years and one to serve for one year. Elections will take place if there are more than seven nominations.

Every year the PCC appoints a Standing Committee, which meets as necessary and reports to the next meeting of the PCC. Its members are Toby Crowe (Rector), Cheryl Doyle (Churchwarden), Ann Milne (Churchwarden), Rob Dean (PCC Vice Chair), Joy Dean (PCC Secretary) and Alan Doyle (Treasurer). The members of the PCC are aware of the Charity Commission guidance on public benefit in 'the Advancement of Religion for the Public Benefit' and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the parish of Elmdon it provides a benefit to the public by:

- providing a facility for public worship and pastoral care both for its members and for anyone who wishes to benefit from what the Church can offer; and
- promoting Christian values and services by members of the Church and to their communities, to the benefit of individuals and society as a whole.

# Child Protection Policy

In accordance with Diocesan requirements the parish operates a Child Protection Policy which is reviewed annually at the first PCC Meeting after the APCM. In 2014 the PCC re-appointed Miss Joy Hoban as Parish Child Protection Co-ordinator to assist the Rector with the administration of the Child Protection Policy.

## Deanery Synod

**A report from your representatives**

**Christine Arnsby, Rob Dean, Richard Huss and Karen Matthews.**

Our new Area Dean is Revd Duncan Ballard, vicar of SS Mary and Bartholomew, Hampton-in-Arden, and St Peter's, Bickenhill. He is also chaplain to Birmingham Airport. Before becoming a vicar, he used to work with blind and deaf adults and children.

### Meetings in 2014

#### **11<sup>th</sup> February Claire Wesley, Bishop's Adviser for Children's Ministry**

Claire said she was able to offer advice on equipment for use with children's work, teaching on safeguarding etc. Training for the Bishop's Certificate in Children's Ministry was also available through the Diocese. Claire highlighted ten helpful points to encourage children's ministry and work with children. The meeting then broke into groups to discuss various aspects of children's ministry and reassembled to share ideas. Due to their involvement with children's work, Pat Lyons and Lesley Huss also attended the meeting and were able to contribute to the discussion.

#### **9<sup>th</sup> September at St Swithins House, Barston**

As many Deanery Synod members were newly elected, the meeting started with a barbeque and social gathering so we could introduce ourselves to each other. After refreshments the meeting convened in the hall to hear news from the other churches. The following were then elected:

**Lay Chair:** Deirdre Moll, **Treasurer:** Janet Griffiths, **Secretary:** (No volunteers came forward at the meeting, but Christine Arnsby has since taken over the post)

"Growing Younger", a new Diocesan strategy but still part of 'Transforming Churches', was the theme of the presentation by Revd. Duncan Ballard, followed by a time of questions and answers. Towards the end of the evening St. Peter's Balsall Common proposed that Solihull Deanery Synod: "Call upon the Diocesan Authorities to take account of the special needs of rural parishes on the edge of the diocese and their unique circumstances in the implementation of the 'People and Places Strategy'." The motion was agreed by the meeting and therefore sent to the Diocesan Synod.

#### **19<sup>th</sup> November 2014 at Hampton in Arden Church**

After we had shared news from across the Deanery Andrew Halstead, Diocesan Secretary, explained Growing Younger in more detail in response to the motion previously proposed by St. Peter's Balsall Common. By the end of the meeting all members felt the Diocese had fully addressed the concerns raised.

# The Fabric Report

From your Churchwardens, Cheryl Doyle and Anne Milne

A Clavinova was bought and installed in early 2014 and its versatility has been much appreciated. It takes up far less space than the baby grand and so helps accommodate a growing congregation.

We made progress with the graveyard trees. A faculty was granted for the felling of the line of conifers and various remedial works on the trees surrounding the perimeter of the graveyard. These works included the severing of ivy, crown-lifting and cutting back of branch growth, removal of dead wood and in one or two cases removal of dead trees. The work was completed in February 2015, revealing a clear view of the church, thus raising its profile and increasing security.

Some outstanding repairs have been done to the tower:

1. Replacement of a damaged loose stone at the base of the tower door.
2. Repair of the mullion on the south side of the bell tower.
3. Replacement of the oak louvres in the above window.
4. Reseating of one of the merlons (parapet stones) around the apse roof edge.

Permission was gained from the Archdeacon to carry out a Doff cleaning test on the outer walls to better ascertain the condition of the red sandstone. A stonework survey was also carried out by our architect and stonemason. Some concern was raised about the dampness of the lower courses of the Georgian building. Unfortunately there is nothing we can do structurally about this but keep the drainage channels clear. Regularly removing the moss and allowing more sunlight in (one of the benefits of removing the conifers) will increase the evaporation of moisture from the stones.

There is also a damp problem with the remains of the south wall, between the upper and lower areas. This is caused by compromised evaporation because of the replacement of an earth floor with a concrete one. All we can do is monitor this.

A small crack has been found in the door arch downstairs, which probably links up with a crack on the inner tower wall behind the organ pipes. The window sills inside the apse have experienced excessive crumbling due to rising damp (this has stopped since the removal of the lead floor covering a few years ago). Remedial work is recommended and we have donations to cover this.

Earlier in the year we experienced a considerable leak in the north west corner of the downstairs roof. Three cracked tiles were replaced, and a mortar repair carried out where the corner of the tower joins the sloping slate roof on the north side. There have been no further leaks.

A smell was detected coming from the boiler room. It was found that the heat leak relighting door needed its bolts tightening and a hydraulic ram from the demand-delivery pump was leaking. This was replaced and no further smell has been reported.

The three ceiling lights in the entrance corridor and one in the gents' toilets needed replacing. As they were all of the same type and age, it was decided to replace them with new, more ecologically-friendly units. The ceiling itself is in need of redecoration and plans are in place for this.

Some of the light fittings in the newer part of the building have also started to break up. They are not a risk but cannot be replaced. Also the kitchen facilities are now inadequate to cater for larger numbers and modern hygiene regulations. So both these things are high on the list for review.

A pair of brown leather sofas were purchased from a charity shop and seem to be popular with many visitors of all ages, thus enhancing the atmosphere of welcome, warmth and friendliness.

Earlier in the year we played host to mice. The premises were inspected by a professional pest service, and poison was laid down. The infestation was only minor and not all the poison was eaten, so it remains to deal with the odd stray visitor.

A considerable fundraising project has been undertaken to enable us to put in a projection system, drop-down screens and a computerised operating system with a customised desk. A faculty has been obtained and the new system is due to be installed in May 2015. This was a huge undertaking, both in the amount of money needed and in the considerable research and planning required. Our sincere thanks go especially to Richard Huss and to all concerned.

A tower for working at height has been purchased and has proved useful for changing the floodlights downstairs.

The usual fire and alarm system checks have been done. The small appliance testing was deferred until the New Year, also the electrical wiring check. The general goods and chattels of the church including the silver are in good order.

The Quinquennial Inspection has been carried out with nothing major identified.

### **Jobs awaiting organisation in 2015**

1. Louvre repairs to the west tower window
2. Doff cleaning test
3. Door arch repair
4. Glass repairs to the north west window containing the roundels
5. Restoration work to the apse sills
6. Decorating of hall ceiling
7. PAT testing
8. Electrical testing
9. Graveyard signage
10. Removal of curtain track and painting of the concrete lintel to match the plaster work downstairs

### **The church halls**

Various items of work have been completed at **St Stephen's** (Coppice Road), the main one being renewal of the side roof. Routine maintenance jobs have been completed, such as replacement of lights and unblocking of toilets (this is an ongoing problem); and new locks have been fitted to outside doors. Some clearing out of the office and back room has also been completed. The skirting boards and front of the stage need painting. Vinci are due to install a new notice board in the carpark during the next few weeks.

The roof of **Valley Centre** (Gaydon Road) is in need of updating. There are large cracks down two of the kitchen walls. This may be due to subsidence or it may be structural. A recent insurance survey did pick up on this issue and it is clear that our insurance does not cover us for subsidence. We are, finally, also aware that the carpark needs resurfacing

# OUR FINANCES

The PCC is responsible for the church's finances, though it delegates management of these to the PCC Treasurer, Alan Doyle.

There are currently separate accounts for the two church halls, one managed by the PCC Treasurer and the other by Tony Shaw on the PCC's behalf. Expenditure from these accounts is approved by the PCC before work is commissioned, although the PCC does allow small amounts of routine expenditure (eg for utility bills) to be paid by certain officers and appointees without further reference to it. A fabric account for the parish church is run by Alan Doyle.

## **Income**

Most of our income comes through stewardship, which includes envelope-giving, cheques, standing orders, covenants, Gift Aid, plate collections and donations. Other sources of income are wedding and funeral fees, legacies, the Fun Day, Christmas bazaars and social events.

In 2014 the PCC was able to pay the Common Fund request of £40,27 in full (less the 10% discount for paying by standing order), together with the Rector's assigned fees amounting to £3704. A further £937.50 was paid to Crosslinks in support of our BEST Mission Partner David Isabiye in Uganda. This money was raised through gifts and special events.

In 2015 and future years our costs will continue to rise well above the rate of inflation. The Common Fund request for 2015 alone has risen by £5000. As we have said before there will need to be a significant increase in the years ahead to ensure the financial viability of our church

## **Fees paid for church work**

In 2014 the church paid an organist's fee for weddings and funerals at which the organ was played. A vergger received a fee for duties carried out at these services, and a sexton was paid a fee for digging plots for the interment of cremated remains. Members of the choir received a fee for singing at weddings.

## **Financial Reserves Policy**

The Charity endeavours to maintain finances at an appropriate level to facilitate day-to-day activities and also to finance upkeep of our buildings

# Annual Report of the Elmdon Parochial Church Council, 2014

## INDEPENDENT EXAMINER'S REPORT TO ELMDON PAROCHIAL CHURCH COUNCIL (THE PCC)

I report on the accounts for the year ended 31 December 2014, set out on pages 19 to 27.

### Respective responsibilities of trustees and examiner

The Charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (the Act)) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

-----  
Morgan Davies ACA  
Prime  
Chartered Accountants  
Corner Oak  
1 Homer Road  
Solihull  
B91 3QG

Date: .....

**ELMDON PAROCHIAL CHURCH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT - GENERAL FUND**

**YEAR ENDED 31 DECEMBER 2014**

	Notes	£	2014 £	£	2013 £
<b>Receipts</b>					
<i>Voluntary Receipts</i>					
Planned Giving	5	32,939		32,327	
Collections and Donations		<u>16,368</u>		<u>12,830</u>	
			49,307		45,157
<i>Receipts from Activities for generating funds</i>					
B'ham International Airport Grant			2,200		-
Teas		5,346		4,811	
Sundry Income		<u>6,514</u>		<u>10,515</u>	
			14,060		15,326
<i>Receipts from Church Activities</i>					
Wedding and Funeral Fees			13,442		12,552
<i>Receipts from Investments</i>					
Investment Income	6		<u>909</u>		<u>874</u>
Total receipts			77,718		73,909
<b>Payments</b>					
<i>Church Activities</i>					
Apportionment	7	37,477		35,242	
Decorations Scheme		250		-	
Charities	8	7,131		5,707	
Church running expenses		5,899		5,530	
Ministry Expenses		-		-	
Church and Churchyard	9	11,069		13,676	
Printing, postage and stationery			2,539		1,736
Sundry Expenses	10	<u>3,423</u>		<u>2,689</u>	
			67,788		64,580
<i>Governance costs</i>					
Accountancy			<u>1,320</u>		<u>1,314</u>
Total payments			69,108		65,894
<b>Surplus of Receipts over Payments</b>					
			<u>8,610</u>		<u>8,015</u>
Bank Balances 1 January			<u>15,266</u>		<u>7,251</u>
Bank Balances 31 December			<u>23,876</u>		<u>15,266</u>

**ELMDON PAROCHIAL CHURCH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT -  
FABRIC FUND**

**YEAR ENDED 31 DECEMBER 2014**

		2014		2013
	£	£	£	£
<b>Receipts</b>				
<i>Voluntary Receipts</i>				
Vat Refund	-		564	
Organ Fund receipts	-		540	
Bell Tower Fund receipts	-		140	
Choir Fund	-		190	
Transfers between funds	<u>4,230</u>		<u>12,238</u>	
		-		13,672
<i>Receipts from Church Activities</i>				
Grave and Plot Fees		-		960
<i>Receipts from Investments</i>				
Interest on CBF Appeals Fund		<u>37</u>		<u>49</u>
<b>Total receipts</b>		<b>4,267</b>		<b>14,681</b>
<b>Payments</b>				
<i>Church Activities</i>				
Organ Fund	-		125	
Repairs	-		4,704	
Kingfisher Building	240		-	
Floor Covers	-		66	
Transfer between funds	2,358		12,238	
Reimbursement of plot fees	450		-	
Electrical work		<u>-</u>		<u>-</u>
<b>Total payments</b>		<b><u>3,048</u></b>		<b><u>17,133</u></b>
<b>(Deficit) of receipts over payments</b>		<b><u>1,219</u></b>		<b><u>(2,452)</u></b>
Bank Balances 1 January		<u>10,597</u>		<u>13,049</u>
Bank Balances 31 December		<u>11,816</u>		<u>10,597</u>

**ELMDON PAROCHIAL CHURCH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT -  
VALLEY CHURCH CENTRE**

**YEAR ENDED 31 DECEMBER 2014**

		2014		2013
	£	£	£	£
<b>Receipts</b>				
<i>Voluntary Receipts</i>				
Donations		60		205
<i>Receipts from Church Activities</i>				
Income from organisations	9,040		6,167	
Outside Bookings	2,981		1,696	
Net proceeds from Bazaar	-		1,500	
Miscellaneous	20		30	
Harvest Supper	-		139	
Winter Warmers	-		480	
Caravan Club	-		100	
Solihull MBC	740		-	
Lighting Fund	<u>135</u>		<u>-</u>	
		12,916		10,102
<i>Receipts from Investments</i>				
Bank Interest		<u>5</u>		<u>5</u>
Total receipts		12,981		10,312
<b>Payments</b>				
<i>Church Activities</i>				
Hall cleaning	1,729		1,584	
Maintenance and repair	729		2,409	
Light and Heat	3,035		1,670	
Water	92		91	
Telephone	-		-	
Insurance	824		709	
Sundries	99		2,723	
Bank charges	-		4	
Holiday Camp	<u>-</u>		<u>35</u>	
Total payments		<u>6,508</u>		<u>9,225</u>
<b>Surplus of receipts over payments</b>		<u>6,473</u>		<u>1,087</u>
Bank Balances 1 January		<u>10,682</u>		<u>9,595</u>
Bank Balances 31 December		<u>17,155</u>		<u>10,682</u>

**ELMDON PAROCHIAL CHURCH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED ACCOUNT -  
ST STEPHENS HALL USERS**

**YEAR ENDED 31 DECEMBER 2014**

		2014		2013
	£	£	£	£
<b>Receipts</b>				
<i>Receipts from Church Activities</i>				
Rents	11,333		13,144	
Functions	479		774	
Bazaar	1,200		1,073	
Transfer between Funds	907		-	
Holiday Camp Fund	334		626	
Other	37		188	
Concert Band	-		345	
Harvest Supper	66		60	
Christingle	-		-	
Hidcote Talk	-		-	
	<u>          </u>	14,356	<u>          </u>	16,210
<i>Receipts from Investments</i>				
Interest Received		<u>          </u> -		<u>          </u> 1
<b>Total receipts</b>		<b>14,356</b>		<b>16,211</b>
<b>Payments</b>				
<i>Church Activities</i>				
Insurance	2,810		2,342	
Water Rates	418		396	
Telephone	62		60	
Electricity	2,824		5,883	
Cleaning	1,352		1,598	
Fire Security	292		296	
Holiday Camp Fund	460		982	
Maintenance	1,596		1,623	
Bazaar	508		128	
Church Liaison Fund	105		192	
Sundry	963		54	
Harvest Supper	-		60	
Presentation Gifts	-		146	
	<u>          </u>		<u>          </u>	
<b>Total payments</b>		<b><u>11,390</u></b>		<b><u>13,760</u></b>
<b>Surplus of receipts over payments</b>		<b><u>2,966</u></b>		<b><u>2,451</u></b>
Bank Balances 1 January		<u>7,647</u>		<u>5,196</u>
Bank Balances 31 December		<u>10,613</u>		<u>7,647</u>

**ELMDON PAROCHIAL CHURCH COUNCIL  
CONSOLIDATED STATEMENT OF ASSETS AND LIABILITIES**

**AT 31 DECEMBER 2014**

	<b>Total £</b>	<b>General Fund £</b>	<b>Restricted Fund £</b>	<b>Designated Funds £</b>
<b>Monetary Assets</b>				
CBF deposit fund	28,884	20,612	-	8,272
Bank current accounts	30,627	2,340	-	28,287
Bank deposit accounts	<u>3,949</u>	<u>924</u>	<u>-</u>	<u>3,025</u>
	63,460	23,876	-	39,584
Investments (at valuation at year end)				
CBF Share Portfolio	22,995	22,995	-	-
CBF Fixed Interest	200	200	-	-
3.5% Convertible Stock	<u>269</u>	<u>269</u>	<u>-</u>	<u>-</u>
	<u>86,924</u>	<u>47,340</u>	<u>-</u>	<u>39,584</u>

**Other Assets**

**Properties vested in the Birmingham Diocesan Board of Trustees on behalf of the P C C:**  
St Stephens Church Centre  
Valley Church Centre

**ANALYSIS OF DESIGNATED FUNDS**

	<b>Total £</b>	<b>Fabric Fund £</b>	<b>Valley Centre £</b>	<b>St Stephens Hall Users £</b>
CBF deposit fund	8,272	7,321	951	-
Bank current account	28,287	4,495	16,091	7,701
Bank deposit account	<u>3,025</u>	<u>-</u>	<u>113</u>	<u>2,912</u>
	<u>39,584</u>	<u>11,816</u>	<u>17,155</u>	<u>10,613</u>

These Financial Statements were approved by the Parochial Church Council on .....  
and signed on behalf of the Council by:-

-----Chairman

-----Church Warden

-----Church Warden

# ELMDON PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2013

### 1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations issued in 2006 using the Receipts and Payments basis, the Statement of Recommended Practice (SORP) and the Charities Act 2011.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid. Income Tax recoverable in respect of the period to 5 October is included in the receipts and payments accounts.

Non-monetary donations to the PCC are not included in the receipts and payments accounts, because they are incapable of being recorded at definite amounts. Where material, such items are referred to in the Annual Report.

All assets and liabilities are in respect of unrestricted funds.

#### **Statement of Assets and Liabilities**

The following assets are recognised as being under the ownership of the PCC but are not included in the Statement of Assets and Liabilities.

- Movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Any other amounts owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- Income Tax recoverable from HM Revenue & Customs in respect of Gift Aid donations received after 5 October in the year.

Opening and Closing bank balances are shown in the receipts and payments accounts.

# ELMDON PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2014

### 2. DESIGNATED FUNDS

The Fabric Fund is designated (i.e. to be used solely) for the purpose of maintaining and improving the Parish Church.

The Valley Church Centre Funds are designated for the purpose of maintaining and running the Valley Church Centre situated at Gaydon Road, Solihull.

St Stephens Hall Users Fund is designated for the purpose of maintaining and running the St Stephens Church Centre situated at Coppice Road, Solihull.

### 3. REMUNERATION

No person connected with the Parochial Church Council has been paid or is due to be paid any remuneration or other benefits from the Funds of the PCC.

### 4. TRANSACTIONS WITH CONNECTED PERSONS

There have been no material transactions undertaken in the name of or on behalf of the Council in which any person connected with the Council has a material interest.

### 5. PLANNED GIVING

	2014	2013	
		£	£
Gift aid receipts	19,538	19,462	
Income tax recovered	6,644	6,499	
Other giving	<u>6,757</u>	<u>6,366</u>	
	<u>32,939</u>	<u>32,327</u>	

ELMDON PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2014

6. INVESTMENT INCOME

	2014	2013	
	£	£	
CBF Deposit account interest		-	8
CBF Dividends	851	828	
Interest on Reserve fund	53	33	
Interest on Government Stocks	<u>5</u>	<u>5</u>	
	<u>909</u>	<u>874</u>	

7. APPORTIONMENT

	2014	2013
	£	£
Paid Direct	<u>37,477</u>	<u>35,242</u>

8. CHARITIES

	2014	2013
	£	£
Christian Relief, Development and Agencies	648	2,057
Churches overseas	1,928	1,365
EPCC Fabric fund	4,230	1,924
Home Missions	<u>325</u>	<u>361</u>
	<u>7,131</u>	<u>5,707</u>

ELMDON PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2014

9. CHURCH AND CHURCHYARD EXPENSES

	2014	2013
	£	£
Maintenance and repairs	1,601	4,508
Water rates	597	300
Telephone	151	198
Light and heat	3,465	3,330
Insurance	2,707	2,359
Sundries	1,870	1,982
Wine, candles etc	341	137
Organist fees	-	140
Christian Literature	151	165
Readers' Board	100	100
Visit ministers	<u>86</u>	<u>457</u>
	<u>11,069</u>	<u>13,676</u>

10. SUNDRY EXPENSES

	2014	2013
	£	£
Hatchford Brook Council of Churches	-	65
Fete floats	250	250
Other Sundry Expenses	<u>3,173</u>	<u>2,374</u>
	<u>3,423</u>	<u>2,689</u>

# Agenda for the Meeting of Parishioners and Annual Parochial Church Meeting (APCM)

Tuesday 28<sup>th</sup> April 2015, 8.00pm at Elmdon Church, *“the Church in the Park”*

## Meeting of Parishioners

1. Apologies for absence
2. Minutes of the previous Meeting of Parishioners, Wednesday 30<sup>th</sup> April 2014
3. Election of Churchwardens

## Annual Parochial Church Meeting (APCM)

1. Bible study and opening prayer
2. Apologies for absence
3. Minutes of the previous Annual Parochial Church Meeting, Wednesday 30<sup>th</sup> April 2014
4. Accounts and financial statements
5. Report on the revised Electoral Roll
6. PCC report: The Mission of the Church
7. Fabric reports
8. Deanery Synod report
9. Hatchford Brook Churches Together report
10. Proposal to appoint Readers as members of the PCC
11. Election of up to seven lay representatives to the PCC  
(four to serve 3 years, two to serve 2 years, one to serve 1 year)
12. Appointment of independent examiner
13. Representation on Hatchford Brook Churches Together committee
14. Rector's report
15. Questions and discussion of any church matter
16. Closing prayer

## First meeting of the new Parochial Church Council (PCC)

Election of:

1. Lay Vice Chair
2. Secretary
3. Minutes Secretary
4. Treasurer
5. Electoral Roll Officer

Date of next PCC meeting: Monday 18<sup>th</sup> May, 8.00pm at Elmdon Church